**Important Information!**

You are currently choosing your space and purchasing your booth. You are NOT signing up your booth staff for name badges at this point.

At a later date, you will receive an email from TxA staff requesting further actions from you. At that time, you will be sent a link to your personal Exhibitor Portal. (**Please note, this website is NOT your Exhibitor Portal. That portal will be hosted by Cvent.com.)**

In Cvent, you will sign up your entire booth staff for their name badges. **You have NOT done that here.**

Also in Cvent, you will find additional information about ordering carpet and furniture.

In Cvent, you will also have access to ordering your lead retrieval devices, if desired.

If you have any questions, [please contact us](mailto:melissa@texasarchitects.org). We look forward to seeing you in Ft Worth!